

NEWENT TOWN COUNCIL

AND BURIAL AUTHORITY



Annexe Building rear of
Newent Community Centre
Ross Road
Newent
Glos, GL18 1BD

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7th October 2024

Dear Councillor / Resident

I hereby give notice of a **Christmas Lights Committee Meeting** of Newent Town Council to be held on **Friday 11th October 2024** at **Council Offices starting at 1:30 pm.**

Neil Sapsed

Neil Sapsed
Town Clerk

A G E N D A

1. To note apologies for absence.
2. Declarations of interest on items on the agenda.
3. To approve the Minutes of the Last Christmas Lights Committee Meeting held on Tuesday 10th September 2024.
4. To Co-opt members of the public onto the Christmas Lights Committee.
5. To discuss the Market and agree any further action points.
6. To receive an update on the Music and Entertainment and agree any further action points.
7. To discuss the Procession, agree any further action points and approve any expenditure.
8. To discuss volunteers to help with the Christmas Lights Switch on Event.
9. To approve a Poster for the Christmas Lights Event 2024.

10. To agree timings of the Christmas Lights Display.

11. To discuss banners for the Christmas Lights Switch on Event 2024.

12. To agree the allocation of jobs for the Christmas Lights Event 2024.

13. To confirm date of next meeting.