



**MINUTES OF THE NEWENT TOWN COUNCIL MEETING Held on
Monday 25th November 2024 at Newent Community Pavilion, Watery Lane, Newent,
GL18 1QA at 7.30 pm**

Councillors Present:

Cllr Sara Hulbert (Chair)

Cllr Gill Moseley

Cllr Clare Stone

Cllr Alan Hedley

Cllr Kay Selwyn

Also Present:

Town Clerk and 2 members of the public

PUBLIC TIME

Public Participation, up to a 10 minute period of time will be set aside before the start of the meeting for public questions

No members of the public requested to speak

1. To note apologies for absence

Apologies for absence were received from Cllr Eddie Wood, Cllr David Sass, Cllr Joshua Robertson, Cllr Juli Escritt and Cllr Julia Gooch

2. Declarations of interest on items on the agenda.

Cllr Clare Stone declared an interest on item 11 on the agenda

3. To approve the Minutes of the Council Meeting held on Monday 21st October 2024

The Council resolved by unanimous decision that the minutes were a true and accurate summary of the meeting and were duly signed by the Chair

4. Finance/Accounts

- a) Approve the accounts to be paid

A list of payments was sent to the members prior to the meeting

[Payment List](#)

The council approved the accounts to be paid with the exclusion of the following payments to enable Cllr Clare Stone to participate in the meeting

Line 32 Buses4Us £8000

- b) To Note the Bank reconciliation 31/10/2024

[Bank Rec October](#)

The Bank Reconciliation of 31/10/2024 was noted

- c) To note the Cashbook of 31/10/2024

[Cash Book](#)

The Cash Book was noted

- d) To note Earmarked Reserves 31/10/2024

[Earmarked Reserves](#)

September's Earmarked Reserves were noted

- e) To note Income and Expenditure Report 31/10/2024

[Income & Expenditure September](#)

The Income and Expenditure Report was noted

- f) To Note all Investment Account Balances and returns of 31/10/2024

[Investment Accounts](#)

The Investment Accounts were noted

Cllr Kay Selwyn joined the meeting

- g) To review and re-purpose Newent Town Council EMR's

The Council reviewed the Earmarked Reserves and resolved to postpone re-purposing the Earmarked reserves until the 2025/26 budget had been approved

5. Work Report

5.1 To receive the Estate Supervisors Work Report

[The Estate Supervisors Work Report](#)

The Estate Supervisors Work Report was noted

5.2 To revisit the request to carryout works to trees on Clifford's Mesne Church Common

The Council resolved to request the approved Arboriculturist attends Church Common during the next scheduled visit and reviews the requested proposals and carries out a survey on the described trees funds to come from budget heading 4645 300 Clifford's Mesne

6. Reports

6.1 To receive a report from the Market House stewards

The Market House Stewards report was noted members also commented on the number of visitors attending the attraction and wished to thank the volunteers for all their hard work and commitment

6.2 To receive an update from the Forest of Dean Regeneration Representative

The council received a written report from Newent Town Council's Forest of Dean Regeneration representative within the report it was requested that Newent Town Council incorporate a sum into the 2025/26 budget to contribute towards a Market Towns Officer The Council resolved to invite the Forest of Dean District Council's Regeneration Officer to a meeting to discuss the proposal further

7. Active Travel Grants

7.1 To agree to apply for funding for a cycle rack for installation in the Lake Car Park and approve any expenditure

Cllr Gill Mosely (proposer) requested for the item to be withdrawn from the agenda

7.2 To agree to apply for funding for a feasibility study for a cycle route to the south of the B4215 Newent bypass and approve any expenditure

The council resolved to agree to apply for funding for a feasibility study for a cycle route to the south of the B4215 Newent bypass and approved the expenditure of up to £3000 to come from EMR 370 Electric Vehicle Charging should the application be successful

8. Newent Public conveniences

8.1 To agree to write to Forest of Dean District Council regarding the proposed renovations to the public conveniences in Newent

The council resolved for the Clerk to write to the Forest of Dean district Council requesting justification for plans for an underground rainwater harvesting tank at the public conveniences in Newent

8.2 To accept donations from the Forest of Dean District Council and Local groups to assist with the provision of temporary conveniences

The Council approved to accept donations from following Authorities and Local groups to assist with the provision of temporary conveniences in Newent

Forest of Dean District Council	£1000.00
Buses4Us	£100.00
Newent Business Club	£100.00

8.3 To receive an update on the provision of the public conveniences and review the allocated expenditure

The Clerk gave an update on the current provision of the public conveniences

9. Policy and Procedure Reviews and updates

9.1 To approve the Safeguarding Policy

[Safeguarding Policy](#)

The Council Approved the Safeguarding policy with the following amendments

Added text "Will be reviewed annually

Remove the separate links to Newent Town Council policies

Replace with link to Newent Town Council policy page

10. To discuss and agree upon the parameter's rules and types of events to include on the events calendar

The Council discussed Newent Town Councils Events Calendar and approved the following rules to be implemented into a policy that will be presented to Council for approval at a later date

Purpose of the Event Calendar:

- Promote community events.
- Highlight council-run events.
- Increase community awareness.

Event Types to Include:

- Community events.
- One-off commercial events.
- Events within a 6-mile radius of the town.

Event Types to Exclude:

- Classes or recurring activities.
- Political events.

Event Approval Process:

- Submitted events reviewed and approved twice weekly.
- Approval managed by NTC staff.

Calendar Access and Usage:

- Hosted exclusively on the town council website.
- Other websites can link to the calendar but must direct traffic to the council website.
- Calendar cannot be embedded into other websites.

Cllr Clare Stone left the meeting at this juncture

11. To approve the request from Newent Initiative Trust to contribute toward the cleaning refurbishment and addition of names to Newent's War Memorial

The Council resolved to contribute £1868.40 to Newent Initiative Trust for the cleaning and repointing of the War Memorial located in Newent Church Yard

Cllr Clare Stone returned to the meeting

12. To agree a response to the consultation on enabling remote and hybrid attendance at council meetings

13. The Council resolved to send a letter in support in response to the consultation on enabling remote and hybrid attendance at council meetings

14. Safer Street Funding

13.1 To approve the purchase of an additional 2 x mobile CCTV cameras utilising the CSP Safer Streets Fund from the OPCC

The Council approved the purchase of an additional 2 x mobile CCTV cameras utilising the CSP Safer Street Fund from the OPCC to a maximum cost of £8990.00 + VAT

15. Future projects

14.1 to agree in principle To create an adventure playground at Newent Lake and to ask the Clerk to identify a suitable location seek advice on design equipment and costings

The Council agreed in principle to create an adventure playground at Newent Lake and for the Clerk to identify a suitable location seek advice on design equipment and costings and present to Council at a later meeting

14.2 To agree in principle to create a visitor attraction within the Market House and agree to delegating exploration and discussions to the regeneration working group

The council agreed in principle to create a visitor attraction within the Market House and agreed to delegate exploration and discussions to the regeneration working group

16. Date of Next Meeting

Monday 16th December 2024 at 7.30pm.